

Costessey Town Council



NOTICE - Meeting of the Finance, Budgets & Staffing Committee of Costessey Town Council to be held on Friday 11 May 2018 at 10am at The Costessey Centre, Longwater Lane, Costessey, NR8 5AH

Hilary Elias, Town Clerk Tel: 01603 742958 e: info@costesseytc.org 4 May 2018

AGENDA

To transact the business below, to receive the following reports and to make such orders or give such directions as necessary

- 1 To accept Apologies for Absence**
- 2 To receive Declarations of Interest (pecuniary, non-pecuniary & sensitive)**
- 3 To confirm and sign the Minutes of the previous FB&S meeting on 23 March 2018**
- 4 To receive updates on the previous minutes (No resolutions may be passed)**
- 5 To consider the proposed project for SNC's Community Action Fund (SLB)**
- 6 To consider the additional information on CCLA Public Sector Deposit Fund option for investments**
- 7 To receive a general update on Finance, Budget or Staffing matters (No resolutions may be passed)**
- 8 To confirm the date of the next FB&S Meeting (June / July?)**
- 9 To pass a resolution excluding the press and public from the meeting under the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that it is not in the public interest to disclose discussion on the items below**

***THE FOLLOWING ITEMS MAY BE HEARD IN CONFIDENCE / BELOW THE LINE**

- 10 * To appoint the Clerk as Data Protection Officer (DPO) as a temporary measure**
- 11 *To consider the Pension Strain information and the forthcoming additional payment**
- 12 *To review Privacy Notices for Staff (GDPR requirement - see DRAFT)**
- 13 *To consider Staffing levels during Jury Service and holiday / sickness periods**
- 14 *To consider an amendment to the Compassionate Leave Policy (DL)**

NOTE:

Committee Members: *CTC Chairman & Vice-Chairman:* Cllrs S Blundell, S Burton, S Hannant,

The Committee has responsibility for dealing with all matters to do with finances, preparing the budget, and staffing.