

Costessey Town Council



Hilary Elias, Town Clerk Tel: 01603 742958 e: info@costesseytc.org @Costesseytc 11 July 2017

SUMMONS TO ATTEND – NOTICE is hereby given that a Meeting of Costessey Town Council will be held on Tuesday 18 July 2017 at 7pm in The Costessey Centre, Longwater Lane, Costessey, NR8 5AH.

Members of the public are most welcome to attend

AGENDA

To transact the business below, receive the following reports & to make such orders or give such directions as necessary:

- 1 To receive Apologies
- 2 To receive Declarations of Interest
- 3 To consider Matters for the Police
- 4 To confirm the minutes of the Meeting of the Council held at 7pm on 27 June 2017
- 5 To receive Committee minutes
- 6 To receive updates on matters in the minutes not listed below (NO resolutions)
- 7 To adjourn the meeting for 15 minutes' public participation
- 8 To make recommendations on planning applications, and receive information on appeals & other planning matters
 - a) **Planning applications for consideration:**
 - i) 2017/1499/F: Unit 9A John Hyrne Way – Development of 2 no. commercial office units and associated external works
 - ii) 2017/1596/F: Royal London Mutual Insurance Society Ltd – Longwater Retail Park, Alex Moorhouse Way – Two pod units with provision for outdoor seating, bin store
 - iii) 2017/1613/H: Mr & Mrs S Moore - 3 Sunny Grove, NR5 0EJ - Extension and pitched roof to existing first floor dormers and replacement roof tiles
 - b) **Information & Planning decisions received from South Norfolk & Norfolk County Councils:** (*Information only. (No decisions needed) See separate sheet.
 - c) **Consultations:**
 - i) SNC Draft Guidelines for Recreation Provision in New Residential Developments - Supplementary Planning Document (SPD): By 4 August 2017
 - ii) Hornsea Three consultation information:
- 9 To consider the request from Costessey Sports Club for permanent dug-outs at LWL
- 10 Finance Matters
 - a) To approve the accounts for June 2017 and receive a budget report:
 - b) To approve payment of the invoice from Drayton Windows for the Jerningham Room Partition
 - c) To approve payment of the interim Cleaning invoice from Heritage Contract Services Ltd
 - d) To consider a donation to Macmillan Cancer Support in memory of the late Cllr Bill Dinneen
 - e) To consider a memorial plaque to recognise the many years and good work Mr Dinneen committed to the Council.
- 11 To consider the methods for removal of tree waste at Green Hills Wood (see proposal letter)

- 12 To consider whether or not to hold a fete in 2018** (see proposal)
a) To consider whether or not to hold a fete in 2018 - If so, whether a one or two day event:
b) Fireworks:
c) Entertainment:
d) Budget:
- 13 To consider vandalism to play equipment at Breckland Park**
- 14 To consider Highways Matters**
- 15 To receive District Councillors' Reports**
- 16 To receive correspondence** (Verbal and written)
a) Bennett Homes Response
b) Costessey Sports Club: Thanks
- 17 To raise matters of strategic importance** (for discussion only - No resolutions)
- 18 To confirm the date of the next meeting as Tuesday 8 August 2017**
- 19 To pass a resolution to exclude the press and public from the meeting under The Public Bodies (Admissions to Meetings) Act 1960 on the grounds that it is not in the public interest to disclose discussion on the items below**

***THE FOLLOWING ITEMS MAY BE DISCUSSED IN CONFIDENCE / *IN CAMERA*
AND COUNCIL MAY CHANGE VENUE TO THE LIONS ROOM TO KEEP CONFIDENTIALITY**

- 20 *To consider a request for O/T payments for Meeter / Greeter hours**
- 21 *To receive an update on contractual matters**
- 22 *To consider bar / DPS proposals for halls**