

Costessey Town Council



Hilary Elias, Town Clerk Tel: 01603 742958 e: info@costesseytc.org @Costesseytc 9 March 2018

SUMMONS TO ATTEND – NOTICE is hereby given that a Meeting of Costessey Town Council will be held on Thursday 15 March 2018 at 7pm in Breckland Hall, Breckland Road, Costessey, NR5 0RW.

PLEASE NOTE CHANGE OF DAY AND VENUE

Members of the public are most welcome to attend

AGENDA

To transact the business below, receive the following reports & to make such orders or give such directions as necessary:

- 1 To receive Apologies
- 2 To receive Declarations of Interest
- 3 To confirm the minutes of the Meeting of the Council held at 7pm on 20 February 2018
- 4 To receive Committee minutes
 - a) Finance Budget & Staffing: see also Items 9c),9d) & 18 below
- 5 To receive updates on matters in the minutes not listed below (NO resolutions)
- 6 To make recommendations on planning applications, and receive information on appeals & other planning matters
 - a) **Planning applications for consideration:**
 - i) 2018/0186/H: AMENDMENT – 186 Norwich Road, NR5 0EW – Two storey rear extension and new driveway including dropped kerb – Revised redline to include drop kerb / driveway entrance and revised plans for extension
 - ii) 2018/0211/O: AMENDMENT – Mr Green - Land South East of Tandarra, Townhouse Road – Outline application for four dwellings – Additional information on Ecology and Travel Plan
 - iii) 2018/0273/LB: Mr J Spalding – 63 The Street, NR8 5DD – Partial removal of an existing internal wall and window located in the extension
 - iv) 2018/0342 & 2018/0343 - G&P Developments, 31 Stafford Avenue – Construction of a New Dwelling and garage
 - v) 2018/0380/Removal or Variation of Condition: – Variation of Condition no 2 of 2015/2817/H – Proposed front & rear extension) Proposed garage at end of rear garden (accessed via a private access track – 2 approved plans)
 - vi) 2018/0396/H: Mr Daniels – 66 Hill Road, NR5 0LZ – Single storey rear & side extension
 - b) **Information & Planning decisions received from South Norfolk & Norfolk County Councils: (*Information only. (No decisions needed)** See separate sheet.
- 7 To adjourn the meeting for 15 minutes' public participation
- 8 To consider the criteria re transfer of street lights from South Norfolk Council (see docs)
- 9 Finance Matters
 - a) To review the Financial Regulations (F,B&S)
 - b) To approve the updated Grants Policy (F,B&S)
 - c) To approve purchase of hedge cutter attachment @ £10,600 (incl trade-in)

d) To consider relocating the defibrillator to the external wall under the canopy at the front of the Costessey Centre. Cabinet Max £440 + VAT max plus installation costs £77 + VAT IF compatible

e) Request from Alzheimer's for donation to cover room hire c £430 + VAT – (NB: This is only one of the Dementia Café groups – Age UK was given a similar concession)

f) To consider the commemoration of Greenhills Woods as a WWI Memorial and a request to place Bench in Greenhills Woods (see docs)

g) To consider a request for a grant towards Toadwatch road signs:

10 To receive District Councillors' Reports

11 To consider whether or not to install rabbit control measures for Miscanthus crop

12 To consider details of the Fete & Fair 2018

13 To consider Highways Matters

a) Norwich Western Link: Meeting update:

14 To receive correspondence (Verbal and written)

a) Police / Fire Collaboration: CCIr M Dewsbury' letter:

15 To raise matters of strategic importance (for discussion only - No resolutions)

16 To confirm the date of the next meeting as Tuesday 3 April 2018 (Costessey Centre)

17 To pass a resolution to exclude the press and public from the meeting under The Public Bodies (Admissions to Meetings) Act 1960 on the grounds that it is not in the public interest to disclose discussion on the items below

***THE FOLLOWING ITEMS MAY BE DISCUSSED IN CONFIDENCE / IN CAMERA**

18 *To consider the DRAFT policy for Emergency Dependents' / Compassionate Leave (P&E)