

Costessey Town Council



Hilary Elias, Town Clerk Tel: 01603 742958 e: info@costesseytc.org @Costesseytc 30 May 2017

SUMMONS TO ATTEND – NOTICE is hereby given that a Meeting of Costessey Town Council will be held on Tuesday 6 June 2017 at 7pm in The Costessey Centre, Longwater Lane, Costessey, NR8 5AH.

Members of the public are most welcome to attend

AGENDA

To transact the business below, receive the following reports & to make such orders or give such directions as necessary:

- 1 To receive Apologies
- 2 To receive Declarations of Interest
- 3 To consider Matters for the Police
- 4 To confirm the minutes of the Annual Meeting of the Council held at 7pm on 16 May 2017
- 5 To receive Committee minutes
- 6 To receive updates on matters in the minutes not listed below (NO resolutions)
- 7 To adjourn the meeting for 15 minutes' public participation
- 8 To make recommendations on planning applications, and receive information on appeals & other planning matters

a) Planning applications for consideration:

i) 2016/2430/O: Land North of Farmland Road, NR5 - Outline application with access and Landscaping (all other matters reserved) for 83 dwellings (including 27 affordable dwellings) with areas of public open space, sustainable drainage systems and associated infrastructure -

AMENDMENT – Amended details relate to updated landscape drawing: LVIA, Flood Risk Assessment, updated Transport statement & updated ecology reports, management & maintenance note of open spaces

ii) 2017/0420/F: Land North of Farmland Road, NR5 - Provision of two circular recreational walks, including boardwalks and associated landscaping and biodiversity enhancements (**Linked** with application **2016/2430**) - **AMENDMENT** – Amended details relate to updated landscape drawing: LVIA, Flood Risk Assessment, updated Transport statement & updated ecology reports, management & maintenance note of open spaces

iii) 2017/1184/EIA: Mr R Seamark - Land South of Townhouse Road - Screening Opinion on Environmental Impact Statement for up to 230 dwellings

iv) 2017/1160/H Mr Martin Griffin – Ponderosa Hall Gardens Tower Hill NR8 5AX

Variation of Condition 4 (Occupancy) of Application 2000/0758 to allow for use of annexe as Holiday Let

b) Information & Planning decisions received from South Norfolk & Norfolk County Councils: (*Information only. (No decisions needed) See separate sheet.

c) Possible Breaches of conditions

i) 2015/2502: Townhouse Road (Bennett Homes) S278 Drainage & off-site Highways works

9 Finance Matters

- a) To approve the accounts for Year End 2017:
 - b) To sign off the Balance Sheet at 31 March 2017 (see Accountant's notes attached):
 - c) To approve & sign the Annual Governance Statement (Section 1 of the Annual Return):
 - d) To approve & sign the 2016-17 accounts (Section 2 of the Annual Return):
 - e) To consider the Earmarked Reserves:
 - f) To approve the Explanation of Variances:
 - g) To approve the Annual CIL Report to SNC 2016-17:
 - h) To discuss the detail of the Internal Auditor's Final Report and approve the Auditor's Action Plan
 - i) To re-appoint Accounting Solutions as Internal Auditors
 - j) To approve the accounts for April 2017 and receive a budget report:
 - k) To approve payment of the invoice from Harry Stebbing Workshop for noticeboards of £4,582.25 + VAT
- 10 To consider adoption of play areas and public open spaces under S106 agreements and letters of concern to SNC / MPs (DL)**
- 11 To consider engaging leaders for a summer holiday programme in various locations (GB)**
- 12 To consider Highways Matters**
- 13 To receive District Councillors' Reports**
- 14 To receive correspondence (Verbal and written)**
- 15 To raise matters of strategic importance (for discussion only - No resolutions)**
- 16 To confirm the date of the next meeting as Tuesday 27 June 2017**
- 17 To pass a resolution to exclude the press and public from the meeting under The Public Bodies (Admissions to Meetings) Act 1960 on the grounds that it is not in the public interest to disclose discussion on the items below**

***THE FOLLOWING ITEMS MAY BE DISCUSSED IN CONFIDENCE / IN CAMERA
AND COUNCIL MAY CHANGE VENUE TO THE LIONS ROOM TO KEEP CONFIDENTIALITY**

- 18 *To approve the cleaning contract**